

# Risk Assessment

Charity Commission No. 1030281

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?

Group		Date completed	
Completed by		Review date	

When completing a risk assessment confirm understanding of specific issues with those involved and, if needed, seek further advice from the Secretary and or Committee. Keep one and send a copy to [secretary@southlakesu3a.org.uk](mailto:secretary@southlakesu3a.org.uk)

u3a Version	Description / changes	Date:
1.0	Draft modelled on HSE version	11.11.25